



“TOP MISTAKES MADE IN THE E-RATE PROCESS AND HOW TO AVOID THEM”

1

Not knowing SKU eligibility for E-Rate

A common mistake made during the application process while filing a Form 470 is listing SKUs that are not E-Rate eligible. Based on whether a SKU is Category 1 or 2, they can either be 100% eligible or partially eligible. Just one ineligible item can slow or jeopardize funding.

- About 5% of applications are delayed or rejected due to an ineligible SKU.
- Use our [E-Rate Eligibility Product Search](#) to confirm your SKU listing is eligible.



2

Not knowing your budget

E-Rate budgets reset after five years, and the amount awarded is based on student count or library square footage. If you choose to spend your budget slowly over the five years, it can become difficult to keep track of the E-Rate dollars your school has left.

- Knowing how much is left in your E-Rate budget is key to maximizing the services available to your school.
- Use this [Category 2 Budget Tool](#) to help track how much you have used each year and how much you have remaining during this cycle.

3

Simple filing mistakes

It is challenging to file your Form 470 or 471 without the help of a consultant, which are used by more than 60% of schools. A simple filing mistake like an inaccurate SKU could hinder both the bidding process and funding audits.

- About 5% of applications get denied funding each year due to filing errors.
- Double-check everything and get a second pair of eyes to look over the forms if you don't have a consultant.



RUCKUS can help

Don't risk losing time and possible funding. RUCKUS Networks is E-Rate approved!

[Learn more](#) about how RUCKUS can help you on your E-Rate journey.